



---

## **FIREFIGHTER**

### **Position Description**

POSITION TITLE:	<b>Career EMT/Firefighter</b>
AGENCY DIVISION:	<b>Operations</b>
PAYGRADE:	<b>FF1-5</b>
FLSA:	<b>Non-exempt</b>
EMPLOYMENT STATUS:	<b>At-Will</b>
REPORTS TO:	<b>Shift Officer</b>
DATE:	

#### **JOB SUMMARY:**

Performs standard firefighting, emergency medical services, hazardous materials and fire prevention duties to prevent or minimize the loss of life and property. Under the supervision and direction of the Fire District's command structure, the EMT/Firefighter performs a variety of technical work and labor required by the State of Colorado. This position requires the firefighter to respond to emergent and non-emergent medical services in compliance with the medical protocols of the Fire District's Medical Director.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Essential functions are not intended to be an exhaustive list of all responsibilities, duties and skills. They are intended to be accurate summaries of what the job classification involves and what is required to perform it. Employees are responsible for all other duties as assigned.

- Work requires extensive training in the performance of emergency medical response and fire fighter skills/duties.
- Maintain knowledge of compliance with all rules, policies and procedures of the District.
- Consistently promotes professional image with job performance.
- Interact and cooperate in a positive and professional manner with all personnel and customers of the Fire District.
- Understands and follow detailed oral and written instructions of superior officers.
- Clearly and concisely communicate, both verbally and in writing, information necessary to successfully conduct all duties and responsibilities.
- Accurately, appropriately and completes all necessary forms.
- Monitor department correspondence.
- Respond to emergent and non-emergent calls.
- Provide first aid and life support needs for sick and injured persons. Administer, manage and control patient care, at the BLS level, on an emergency medical scene, until patient care is transferred to someone of equal or higher medical certification.
- Fight fires, ventilate structures, lays and connects hose lines and nozzles, and operates various firefighting equipment and machinery.

---

EXCELLENCE

INTEGRITY

LOYALTY

RESPECT

SERVICE

## TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT

16055 Old Forest Point, Suite 102

Monument, CO 80132

### POSITION DESCRIPTION

---



- Perform forcible entry while utilizing tools and equipment.
- Maintain medical equipment and ensure proper amounts of medical supplies, medications and accountability for controlled medications in their station.
- Participate in fire training activities, including fire prevention, fire-fighting tactics, search and rescue, disaster response, hydraulics, emergency medicine, and other related areas.
- Perform routine building and grounds maintenance and custodial work at the fire station.
- Safely inspect, carry, set up, operate, and maintain firefighting equipment to include hoses, ladders, safety equipment, air packs, hand tools, power tools, smoke ejectors, and other related ventilation equipment.
- Ability to tie ropes for rescues and various knots.
- Wear a respirator (SCBA) in order to safely perform firefighter operations or perform rescues in conditions where smoke or gases may be present for up to one hour at a time.
- Conduct searches in confined spaces.
- Perform water and ice rescue
- Participate in wildland fire fighting and prevention.
- Take proper safety precautions, anticipate unsafe circumstances, and act accordingly to prevent accidents. Responsible for safety of self, others, materials and equipment. Use all safety equipment.
- Operate a motor vehicle.
- Drive assigned apparatus on emergency calls to level trained
- Participate effectively in after fire clean up, salvage, and construction work as required.
- Maintain current required certifications.
- Subject to callback or holdover.

### **SUPERVISION RECEIVED AND EXERCISED:**

The Firefighter/EMT works under the guidance of the Shift Officer.

### **EXPERIENCE/CREDENTIALS REQUIRED:**

- High School Diploma or G. E. D.
- Hold and maintain a valid Colorado Driver's License.
- Hold and maintain a CDFS Fire fighter I certification (minimum).
- Hold and maintain a CDH EMT-Basic and CPR certification (minimum).
- IV Certified.
- Hold and maintain a Forest Service "Red Card" S130/190 (Minimum).
- Hold and maintain a CDFS Hazmat awareness certification (Minimum).
- Hold and maintain NIMS-700, 800 ICS-100,200,
- Current CPAT upon hire.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

- Thorough knowledge of fire department activities, policies, procedures, and services, including modern fire suppression techniques, fire prevention, emergency medical services,

---

EXCELLENCE

INTEGRITY

LOYALTY

RESPECT

SERVICE

## TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT

16055 Old Forest Point, Suite 102

Monument, CO 80132

### POSITION DESCRIPTION



fire and life safety codes, hazardous incident mitigation techniques, record keeping, and department administration.

- Able to apply policies, rules, regulations and standards of guidelines of the District.
- Possess strong communication skills to include clear oral and written communications.
- Ability to read, write, speak and understand English language at a level adequate to perform the position.
- Ability to problem solve and practice Conflict resolution.
- Perform ethical conduct
- Team work oriented.
- Strong public relations and customer service skills, to include interactions with other agencies, co-workers, and the public in both routine and emergency settings.
- Develop and maintain productive relationships with officials, community groups, advisory boards, the news media, and the general public.
- Perform the technical aspects of assigned specialty.
- Provide instruction to civic groups, school children and others regarding fire inspection and prevention.
- Prepare displays, teaching materials and make oral presentations.
- Ability to read and convey directions from maps.
- Ability to operate within National Incident Management System and work in a command structure.
- Operate assigned equipment required to perform specific tasks to include wireless communication devices.
- Identify fire hazards and causes.
- Perform duties of a firefighter.
- Ability to work well under pressure and under stressful conditions.
- Read, interpret, apply and explain rules, regulations, policies and procedures.
- Work independently with little or no supervision.
- Work courteously and tactfully with customers and employees.
- Ability to mentally and emotionally cope with emergencies that may result in loss of human life, severe traumatic injuries and psychological crisis in a calm and empathetic manner.
- Ability to meet medical and physical requirements set forth by the District in order to perform full duties without restrictions.

### **OCCUPATIONAL DEMANDS:**

Duties may require an employee to work under extreme weather conditions and in environmental conditions of work site and may be exposed to hazardous work environments and personal danger during the day and night shifts. Exposures may include, but are not limited to extreme heat or cold, rain, snow, ice, pollutants, odors and fluids. Work may also be performed in an office setting.

Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance. Position requires the individual to work under various physically demanding conditions and requires the individual to maintain adequate conditioning and abilities.

EXCELLENCE

INTEGRITY

LOYALTY

RESPECT

SERVICE

# TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT

16055 Old Forest Point, Suite 102

Monument, CO 80132

## POSITION DESCRIPTION



The physical demands and work environment described must be met by an employee to perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- This position requires work in a variety of locations and conditions, including but not limited to, the fire station and other similar work areas as well as emergency scenes of every type.
- Strenuous physical activity under extreme adverse conditions will be required periodically.
- Sufficient personal mobility and physical reflexes, with or without reasonable accommodations, which permits the employee to perform all duties involved in protecting life and property.
- This position requires standing, balancing, running, walking, sitting, kneeling, stooping, bending, lifting, squatting, pushing, pulling, crawling, jumping, sliding, climbing, pinching, gripping, digging, spraying, reaching over head, reaching away from the body and repetitive motion.
- Sufficient vision and other powers of observation, with or without reasonable accommodation, which permits the employee to effectively operate at a fire or related emergency scene. vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.
- Sufficient manual dexterity with or without reasonable accommodation, which permits the employee to operate equipment used in firefighting.
- The employee may be required to push, pull, lift, and/or carry up to 100 pounds and drag excess of 200 lbs. for a 50 ft distance.
- Work may result in exposure to high noise levels requiring the wearing of hearing protection.
- Sufficient clarity of speech and hearing and other communication capabilities, with or without reasonable accommodation, which permits the employee to communicate effectively, including during emergency situations which may involve a high degree of noise.
- The employee may be required to work in in high, precarious places, near moving mechanical parts, near fumes, contaminants, odors, airborne particles, and/or toxic or caustic chemicals, confined spaces, high places, burning structures, near risk of electrical shock and/or vibration requiring the use of personal protective equipment.
- Work may be performed under dangerous, hazardous and adverse conditions, including but not limited to, weakened structures, slippery and uneven surfaces, proximity to moving mechanical equipment, burning structures.
- Work may result in exposure to infectious diseases or illness, such as Hepatitis A, B, or C, HIV, tuberculosis, small pox, etc.
- This position demands frequent use of sensory activities such as talking, seeing, hearing, smelling, feeling (identifying objects by touch), depth perception and color vision.
- Must be able to recall, process and apply detailed and complex emergency response protocols and guidelines.

EXCELLENCE

INTEGRITY

LOYALTY

RESPECT

SERVICE

**TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT**

16055 Old Forest Point, Suite 102

Monument, CO 80132

**POSITION DESCRIPTION**



- Adapt quickly to changing priorities and tasks when time sensitive.
- This position will involve periods of high physical, mental/or emotional stress in probable traumatic situations.

---

This position description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change. Employee signature below constitutes employee's understanding of the requirements, essential functions, and duties of the position.

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_  
Employee Signature

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Company Officer

2020

---

EXCELLENCE

INTEGRITY

LOYALTY

RESPECT

SERVICE