

Louisville Fire Protection District
Firefighter/EMT Job Summary



Firefighter/EMT Minimum Requirements:

- High School Diploma or G.E.D.
- At least 21 years of age
- Valid driver's license with good driving history
- Certification as State of Colorado EMT-B or National Registry EMT
- Eligible to work in the United States
- Current C.P.A.T. within 6 months of application
- Pass a criminal background check
- Pass a psychological evaluation
- Pass a drug test

For additional information about the department or minimum requirements, please visit:

<http://www.louisvillefire.com/>

Position Summary:

The Career Firefighter/Emergency Medical Technician (EMT) is a frontline Firefighter/EMT, acting as part of an engine, medic, or ladder company in a combination fire department. The Firefighter/EMT assists the Engineer and Officer in maintaining the equipment and apparatus, and supports the Officer in additional duties around the station. The Firefighter/EMT works various shifts as outlined in the District's Employee Handbook. As a general rule, career personnel work 48-hour shifts, however the work schedule is not guaranteed.

Supervision Received:

The Firefighter/EMT is appointed by the Fire Chief and reports directly to a Lieutenant. At emergency scenes, the Firefighter/EMT may be under the supervision of other officers (including volunteers) or members acting in the role of Incident Commander or other command role.

Essential Duties and Responsibilities:

- Responds to incidents, per the Department Standard Operating Procedures and Guidelines
- Meets training requirements
- Supports the volunteer programs of the department
- Provides basic life support care
- Completes or ensures completion of patient reports
- May drive and maneuver fire department vehicles safely and effectively, adapting to changing conditions while enroute (snow, ice, rain, blocked roads, etc.)
- Understands the organization of the fire department and follows the applicable rules and regulations

- Performs hose evolutions and controls fire with a variety of suppression agents while maintaining orientation in a fire building
- Recognizes hazardous conditions (e.g. backdraft, presence of harmful atmospheric contaminants, possible structural collapse) and takes appropriate action to assure the safety of firefighters and the public
- Performs daily and weekly preventative maintenance inspections of apparatus and equipment to assure its operational readiness
- Assists in maintaining apparatus and equipment maintenance records
- Assists in periodic tests of hydrants, fire pumps, fire hose, and other equipment
- Corrects, or causes to be corrected, all operational deficiencies found during periodic maintenance inspections
- Participates in the inspection of residences and business properties for possible safety hazards
- Cleans and maintains the stations, grounds, and other equipment
- Understands oral/written instructions and is able to prioritize quickly to determine the most effective course of action
- Works in a positive manner and encourages safe and coordinated teamwork and emergency response
- Participates in a proactive, regular, physical fitness program
- Treats coworkers, members, and the public with dignity, courtesy, and respect
- Trains and completes certifications to maintain or improve skills necessary to perform as a Firefighter/EMT with the department
- Performs other duties and tasks as assigned

Periodic Duties:

The Career Firefighter/EMT may be required to work additional paid overtime including weekdays, weekends, evenings, and nights. He/she may attend remote meetings, conferences and trainings, requiring reimbursed travel, including overnight lodging.

Knowledge, Abilities, and Skills:

Knowledge of:

- Modern fire service methods and procedures in suppression, prevention, hazardous material and emergency medicine
- Fire/EMS service company-based operations
- Customer service and public relations
- Applicable federal, state, local codes & ordinances, and Boulder County EMS protocols
- Fire and EMS training and instructional methods
- Fire Department policies, procedures and rules
- National Wildfire Coordinating Group (NWCG)/National Incident Management System (NIMS) organizational principles

Ability to:

- Operate as an effective member of an engine, medic, or ladder company and volunteer members
- Communicate effectively orally, in writing, and by electronic media; train, instruct, and assist in the training of other department members
- Establish and maintain effective working relationships with superiors, subordinates, peers, and the public
- Manage and complete numerous technical and complex collateral administrative assignments; prioritize work assigned from multiple superiors
- Implement, coordinate, and operate within an ICS system

Skills:

- The Career Firefighter/EMT must keep up the necessary skills to maintain minimum qualifications and required certifications. Also completes all "Qualification Packs" as assigned by his/her company officer

Work Environment:

The Career Firefighter/EMT normally works a 48-hour shift; primarily conducts assigned duties at emergency scenes, on and around apparatus, at fire station, and in training settings. He/she frequently functions in office environment and occasionally addresses public groups. Must meet the requirements of the Employee Policy Manual.

Tools and Equipment:

The Career Firefighter/EMT uses department apparatus, ancillary fire/rescue/EMS equipment and tools, personal computer, telephone, copier, facsimile machine, audio-visual projectors, digital camera, and fire training simulator.

Physical Demands:

A Career Firefighter/EMT is subjected to quick physical exertion over periods exceeding several hours; responds to emergencies during personal time, including during meals and scheduled rest/sleep; lifts heavy objects including other persons; climbs stairs and ladders; is exposed to heights and confined spaces; drives fire department vehicles at all hours, in severe weather; operates in hazardous conditions including heat, smoke, toxic elements, and severe weather; requires contact with severely ill and injured persons; may be exposed to others with communicable and infectious diseases; attends fire/rescue/EMS trainings as an instructor or a student.

Salary and Benefits:

- The salary package - see salary schedule
- The Career Firefighter/EMT is eligible to test for a grade promotion every year providing the certification requirements are complete for the next grade level.
- The Career Firefighter/EMT may participate in the department health insurance plan; and is also eligible for PERA benefits.

Job Status: *Full-Time; FLSA Non-Exempt*

Employment Status: *At-Will*

Hours: *As required to meet position*