



1520 Kensington Rd. Ste. 110  
Oak Brook, IL 60523  
iosolutions.com  
1.800.343.HIRE

Fire Science Applicant Testing  
<http://www.cod.edu/Fire>  
(630)942-2107

The following departments are accepting applications:

- |  |   |
|--|---|
| <ul style="list-style-type: none"><li>• <b>Batavia FD</b></li><li>• <b>Bloomington FPD</b></li><li>• <b>Darien/Woodridge FPD</b></li><li>• <b>Pleasantview FPD</b></li></ul> | <ul style="list-style-type: none"><li>• <b>Villa Park FD</b></li><li>• <b>West Chicago FPD</b></li><li>• <b>Wood Dale FPD</b></li></ul> |
|--|---|

***Please print this packet for your records and be sure to read it carefully.***

1. Go to [iosolutions.com](http://iosolutions.com) and complete the online application for the COD Consortium. One application will grant you access to all departments. Online Applications will be available beginning Monday, June 15, 2020 at 9:00 a.m. local time. **The last day for applications is Thursday, July 23, 2020 at 12:00 p.m. local time.** No applications will be accepted after this date and time. There is a \$70.00 non-refundable fee for the application. Once you successfully confirm the application and its contents, you will be given an onscreen confirmation number. Print the confirmation page(s) with the number(s) for your records.
2. Prepare a 10" X 13" manila envelope, labeled with the department's name and your name (last name, first name, mi) in the upper left corner of the envelope. In separate envelopes, insert the Required Documents (see checklist) for each department. Required documents shall be submitted by Wednesday, August 12, 2020.
3. Due to the COVID-19 Pandemic, there will not be an official orientation. The presentation will be posted on the Firefighter Testing webpage for review:  
<https://www.cod.edu/academics/programs/fire/testing.aspx>

Packets are to be **delivered/dropped off between July 27<sup>th</sup> and August 12<sup>th</sup>. Packets are to be dropped off at the Fire Science Manager's Office located in the HEC, office #1018 Mon-Thurs 7am – 3pm local time and must be received by 3pm local time on August 12<sup>th</sup>.** The Homeland Security Education Center (HEC) is located on the SW Corner of Lambert Rd. and Fawell Blvd on the west side of the COD main campus. The Fire Science Managers office is on the first floor by the information desk.

Directions to the College of DuPage can be found at this website: [http://www.cod.edu/about/maps\\_and\\_directions/](http://www.cod.edu/about/maps_and_directions/)

Candidates still qualified after the mandatory orientation will be emailed information on how to complete the testing process. Eligible candidates will have until September 24, 2020 complete the exam through the testing center at the College of DuPage.

Candidate Physical Agility Testing (CPAT) will be reviewed at the orientation. CPAT certification is the responsibility of the applicant and may be required by date of application or date of hire (see department requirements). For CPAT information: [www.sufd.org](http://www.sufd.org), [www.nipsta.org](http://www.nipsta.org) or [www.naperville.il.us](http://www.naperville.il.us)

All phases of testing are mandatory. If you fail to attend or do not successfully complete the application process, orientation, written exam or any other portion any of the testing process, you will not be eligible for employment consideration at any of the fire departments for which you applied

## MINIMUM REQUIREMENTS

- You must meet the minimum requirements for EACH department in order to be considered eligible for that specific department
- A \$70 non-refundable application fee must be paid for the application and this will grant you access to all departments participating in the consortium

### BATAVIA FD

- US Citizenship
- No Felony Convictions
- Valid Driver's License
- High School Diploma or Equivalent
- 21 to 35 years of age by date of hire unless otherwise exempt by statute
- OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate by date of application
- IDPH Paramedic License at time of conditional offer of employment
- Valid CPAT and Ladder Climb certification by time of hire

### BLOOMINGDALE FPD

- US Citizenship or Authorization to work in the US
- No Felony Convictions
- Valid Driver's License
- High School Diploma or Equivalent
- Associate's Degree in any field from an accredited college/university
- 21 to 35 years of age by date of hire unless otherwise exempt by statute
- OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate by date of application
- IDPH Paramedic License by date of application
- Valid CPAT and Ladder Climb certification by time of hire

### DARIEN/WOODRIDGE FPD

- US Citizenship
- No Felony Convictions
- Valid Driver's License
- High School Diploma or Equivalent
- 21 to 35 years of age by date of hire unless otherwise exempt by statute
- OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate by date of application
- IDPH Paramedic License by date of application
- Valid CPAT and Ladder Climb certification by time of hire

### PLEASANTVIEW FPD

- US Citizenship
- No Felony Convictions
- Valid Driver's License
- High School Diploma or Equivalent
- 21 to 35 years of age by date of hire unless otherwise exempt by statute
- OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate by date of application
- IDPH Paramedic License by date of application
- Valid CPAT and Ladder Climb certification by time of hire

### VILLA PARK FD

- US Citizenship
- No Felony Convictions
- High School Diploma or Equivalent
- Valid Driver's License
- 21 to 35 years of age by date of hire unless otherwise exempt by statute
- IDPH Paramedic License at time of appointment
- Valid CPAT and Ladder Climb certification no more than one year from the exam cut-off date of 9/24/2020 (must be dated 9/25/2019 – 9/24/2020)

### WEST CHICAGO FPD

- US Citizenship
- No Felony Convictions
- Valid Driver's License
- High School Diploma or Equivalent
- 21 to 35 years of age by date of hire unless otherwise exempt by statute
- OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate by date of application
- IDPH Paramedic License by date of application
- Valid CPAT and Ladder Climb certification by time of hire

**-- Minimum Requirements Continued on Next Page --**

## MINIMUM REQUIREMENTS

- You must meet the minimum requirements for EACH department in order to be considered eligible for that specific department
- A \$70 non-refundable application fee must be paid for the application and this will grant you access to all departments participating in the consortium

### Wood Dale FPD

- US Citizenship
- No Felony Convictions
- Valid Driver's License
- High School Diploma or Equivalent
- 21 to 35 years of age by date of hire unless otherwise exempt by statute
- OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate by date of application deadline
- IDPH Paramedic License by date of application
- Valid CPAT and Ladder Climb certification by time of hire

- IDPH = Illinois Department of Public Health
- CPAT = Candidate Physical Agility Test
  - FD = Fire Department
  - FPD = Fire Protection District
- EMT = Emergency Medical Technician
- OSFM = Office of the State Fire Marshal

After completing an ONLINE APPLICATION, you will receive an onscreen confirmation number.

**SAVE THE CONFIRMATION NUMBER(S) FOR YOUR RECORDS.**

Online Applications must be confirmed by July 23, 2020 at 12:00 p.m. local time.

**CHECK LIST OF REQUIRED DOCUMENTS**

- The Online Application deadline is 12:00 p.m. noon local time, Friday, July 20, 2018. No applications will be accepted after this date and time.
- Required Documents must be delivered/dropped off between July 27<sup>th</sup> and August 12<sup>th</sup>. Packets are to be dropped off at the Fire Science Manager’s Office located in the HEC, office #1018 Mon-Thurs 7am – 3pm local time and must be received by 3pm local time on August 12<sup>th</sup>. In separate 10” X 13” manila envelopes, labeled with each departments name and your name (last name, first name, mi) in the upper left corner, provide the required documents for EACH DEPARTMENT to which you are applying:

<p style="text-align: center;"><b><u>BATAVIA FD</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of Valid Driver’s License</li> <li><input type="checkbox"/> Copy of High School Diploma or Equivalent (GED)</li> <li><input type="checkbox"/> Copy of County or State Birth Certificate* (hospital copy NOT accepted)</li> </ul> <p><small>*If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents.</small></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate</li> <li><input type="checkbox"/> Copy of IDPH Paramedic License by date of hire</li> <li><input type="checkbox"/> If applicable, copy of CPAT and Ladder Climb Certification</li> <li><input type="checkbox"/> If applicable, copy of military service records, including discharge papers</li> <li><input type="checkbox"/> If applicable, copy of College or University Degree</li> </ul>	<p style="text-align: center;"><b><u>BLOOMINGDALE FPD</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of Valid Driver’s License</li> <li><input type="checkbox"/> Copy of High School Diploma or Equivalent (GED)</li> <li><input type="checkbox"/> Copy of County or State Birth Certificate* or Proof of US work authorization (hospital copy NOT accepted) *If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents.</li> <li><input type="checkbox"/> Copy of Social Security Card</li> <li><input type="checkbox"/> Copy of Official College Transcripts</li> <li><input type="checkbox"/> Copy of OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate</li> <li><input type="checkbox"/> Copy of IDPH Paramedic License</li> <li><input type="checkbox"/> If applicable, copy of CPAT and Ladder Climb Certification</li> <li><input type="checkbox"/> If applicable, copy of military service records, including discharge papers</li> </ul>
<p style="text-align: center;"><b><u>DARIEN/WOODRIDGE FPD</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of Valid Driver’s License</li> <li><input type="checkbox"/> Copy of High School Diploma or Equivalent (GED)</li> <li><input type="checkbox"/> Copy of County or State Birth Certificate* (hospital copy NOT accepted)</li> </ul> <p><small>*If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents.</small></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of Social Security Card</li> <li><input type="checkbox"/> Copy of OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate</li> <li><input type="checkbox"/> Copy of IDPH Paramedic License</li> <li><input type="checkbox"/> If applicable, copy of CPAT and Ladder Climb Certification</li> <li><input type="checkbox"/> If applicable, copy of military service records, including discharge papers</li> <li><input type="checkbox"/> If applicable, copy of College or University Degree</li> </ul>	<p style="text-align: center;"><b><u>PLEASANTVIEW FPD</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of Valid Driver’s License</li> <li><input type="checkbox"/> Copy of High School Diploma or Equivalent (GED)</li> <li><input type="checkbox"/> Copy of County or State Birth Certificate* (hospital copy NOT accepted)</li> </ul> <p><small>*If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents.</small></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of Social Security Card</li> <li><input type="checkbox"/> Copy of OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate</li> <li><input type="checkbox"/> Copy of IDPH Paramedic License</li> <li><input type="checkbox"/> If applicable, copy of CPAT and Ladder Climb Certification</li> </ul>

**--Check List Continued on Next Page--**

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<p style="text-align: center;"><b><u>VILLA PARK FD</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of Valid Driver's License</li> <li><input type="checkbox"/> Copy of High School Diploma or Equivalent (GED)</li> <li><input type="checkbox"/> Copy of County or State Birth Certificate* (hospital copy NOT accepted)</li> </ul> <p><small>*If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents.</small></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of Social Security Card</li> <li><input type="checkbox"/> Copy of CPAT and Ladder Climb certification no more than one year from the exam cut-off date of 9/24/2020 (must be dated 9/25/2019 – 9/24/2020)</li> <li><input type="checkbox"/> If applicable, Copy of IDPH Paramedic License</li> </ul>	<p style="text-align: center;"><b><u>WEST CHICAGO FPD</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of Valid Driver's License</li> <li><input type="checkbox"/> Copy of High School Diploma or Equivalent (GED)</li> <li><input type="checkbox"/> Copy of County or State Birth Certificate* (hospital copy NOT accepted)</li> </ul> <p><small>*If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents.</small></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of Social Security Card</li> <li><input type="checkbox"/> Copy of OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate</li> <li><input type="checkbox"/> Copy of IDPH Paramedic License</li> <li><input type="checkbox"/> If applicable, copy of CPAT and Ladder Climb Certification</li> <li><input type="checkbox"/> If applicable, copy of military service records, including discharge papers</li> <li><input type="checkbox"/> If applicable, copy of College or University Degree</li> </ul>
<p style="text-align: center;"><b><u>WOOD DALE FPD</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of Valid Driver's License</li> <li><input type="checkbox"/> Copy of High School Diploma or Equivalent (GED)</li> <li><input type="checkbox"/> Copy of County or State Birth Certificate* (hospital copy NOT accepted)</li> </ul> <p><small>*If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents.</small></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of Social Security Card</li> <li><input type="checkbox"/> Copy of OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate</li> <li><input type="checkbox"/> Copy of IDPH Paramedic License</li> <li><input type="checkbox"/> If applicable, copy of CPAT and Ladder Climb Certification</li> <li><input type="checkbox"/> If applicable, copy of military service records, including discharge papers</li> <li><input type="checkbox"/> If applicable, copy of College or University Degree</li> </ul>	<ul style="list-style-type: none"> <li>• IDPH = Illinois Department of Public Health</li> <li>• CPAT = Candidate Physical Agility Test</li> <li>• FD = Fire Department</li> <li>• FPD = Fire Protection District</li> <li>• EMT = Emergency Medical Technician</li> <li>• OSFM = Office of the State Fire Marshal</li> </ul> <p style="color: red; text-align: center;"><b>After completing an ONLINE APPLICATION, you will receive an onscreen confirmation number.</b></p> <p style="color: red; text-align: center;"><b><u>SAVE THE CONFIRMATION NUMBER(S) FOR YOUR RECORDS.</u></b></p> <p style="color: red; text-align: center;"><b>Online Applications must be confirmed by July 23, 2020 at 12:00 p.m. local time.</b></p>