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Oak Brook, IL 60523
iosolutions.com
1.800.343.HIRE

Fire Science Applicant Testing
<http://www.cod.edu/Fire>
(630)942-2107

The following departments will be accepting applications:

- Elmhurst Fire Department
- Coal City Fire Protection District
- Roselle Fire Department
- Warrenville Fire Protection District

Please print this packet for your records and be sure to read it carefully.

1. Go to iosolutions.com and complete the online application for the COD Consortium. One application will grant you access to all four departments. Online Applications will be available beginning Monday, June 17, 2019 at 9:00 a.m. local time. **The last day for applications is Wednesday, July 17, 2019 at 12:00 p.m. local time.** No applications will be accepted after this date and time. There is a \$55.00 non-refundable fee for the application. Once you successfully confirm the application and its contents, you will be given an onscreen confirmation number. Print the confirmation page(s) with the number(s) for your records.
2. Prepare a 10" X 13" manila envelope, labeled with the department's name and your name (last name, first name, mi) in the upper left corner of the envelope. In separate envelopes, insert the Required Documents (see checklist) for each department. Required documents shall be submitted at the mandatory orientation on Monday, August 12, 2019.

All applicants must attend a MANDATORY ORIENTATION which will start promptly at 7:00 p.m. on Monday, August 12, 2019 at the College of DuPage, SRC 2000. Sign-in will open at 6:00 p.m. Please arrive no later than 6:30 p.m. Any candidate arriving after 7:00 p.m. will NOT be admitted—no exceptions.

You must provide two (2) forms of identification at check in:

1) Photo identification

2) Proof of your signature (i.e. driver's license, Social Security Card, state ID, etc.)

Directions to the College of DuPage can be found at this website: [Map](#)

Candidates still qualified after the mandatory orientation will be emailed information on how to complete the testing process. Eligible candidates will have until September 20, 2019 to complete the exam through the testing center at the College of DuPage.

Candidate Physical Agility Testing (CPAT) will be reviewed at the orientation. CPAT certification is the responsibility of the applicant and may be required by date of application or date of hire (see department requirements). For CPAT information: www.sufd.org, www.nipsta.org or www.naperville.il.us

All phases of testing are mandatory. If you fail to attend or do not successfully complete the application process, orientation, written exam or any other portion any of the testing process, you will not be eligible for employment consideration at any of the fire departments for which you applied.

MINIMUM REQUIREMENTS

- You must meet the minimum requirements for EACH department in order to be considered eligible for that specific department
- A \$55 non-refundable application fee must be paid for the application and this will grant you access to all four departments participating in the consortium

Elmhurst FD

- U.S. Citizenship
- No Felony Convictions
- Valid Illinois Driver's License
- High School Diploma or Equivalent
- 21 to 34 years of age by date of hire unless otherwise exempt by statute
- OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate
- IDPH EMT-Basic License
CPAT and Ladder Climb verification (no more than one year old) by application deadline – Valid if dated 7/17/18 – 7/17/19

Coal City FPD

- U.S. Citizenship
- No Felony Convictions
- Valid Illinois Driver's License
- High School Diploma or Equivalent
- 21 to 34 years of age by date of hire unless otherwise exempt by statute
- OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate
- IDPH EMT-Basic License by application deadline. IDPH Paramedic License due at time of hire.
- CPAT and Ladder Climb verification (no more than one year old) by application deadline – Valid if dated 7/17/18 – 7/17/19

Roselle FD

- U.S. Citizenship
- No Felony Convictions
- Valid Illinois Driver's License
- High School Diploma or Equivalent
- 21 to 34 years of age by date of hire unless otherwise exempt by statute
- OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate at time of hire
- IDPH Paramedic License at time of hire
- CPAT and Ladder Climb verification (no more than one year old) by application deadline – Valid if dated 7/17/18 – 7/17/19

Warrenville FPD

- U.S. Citizenship
- No Felony Convictions
- Valid Illinois Driver's License
- Associate's Degree from an accredited college or university (higher level degrees also accepted)
- 21 to 34 years of age by date of hire unless otherwise exempt by statute
- OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate
- IDPH Paramedic License
- CPAT and Ladder Climb verification (no more than one year old) by application deadline – Valid if dated 7/17/18 – 7/17/19

- IDPH = Illinois Department of Public Health
- CPAT = Candidate Physical Agility Test
- FD = Fire Department
- FPD = Fire Protection District
- EMT = Emergency Medical Technician
- OSFM = Office of the State Fire Marshal

Requirements must be met by the application deadline (7/17/19 at 12:00 PM) unless stated otherwise.

☑ CHECK LIST OF REQUIRED DOCUMENTS

- The Online Application deadline is July 17, 2019 at 12:00 p.m. No applications will be accepted after this date and time.
- Required Documents must be submitted for EACH DEPARTMENT at the MANDATORY ORIENTATION on Monday, August 12, 2019. In separate 10" X 13" manila envelopes, labeled with each departments name and your name (last name, first name, mi) in the upper left corner, provide the required documents for EACH DEPARTMENT:

<p style="text-align: center;"><u>Elmhurst FD</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Copy of Valid Illinois Driver's License <input type="checkbox"/> Copy of High School Diploma or Equivalent (GED) <input type="checkbox"/> Copy of County or State Birth Certificate* (hospital copy NOT accepted) <p><small>*If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents.</small></p> <ul style="list-style-type: none"> <input type="checkbox"/> Copy of Social Security Card <input type="checkbox"/> Copy of OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate <input type="checkbox"/> Copy of IDPH Basic license <input type="checkbox"/> Copy of valid CPAT and Ladder Climb card issued within one year prior to application deadline – valid 7/17/18 – 7/17/19 <input type="checkbox"/> If applicable, copy of military service records, including discharge papers <input type="checkbox"/> If applicable, copy of College or University Degree 	<p style="text-align: center;"><u>Coal City FPD</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Copy of Valid Illinois Driver's License <input type="checkbox"/> Copy of High School Diploma or Equivalent (GED) <input type="checkbox"/> Copy of County or State Birth Certificate* (hospital copy NOT accepted) <p><small>*If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents.</small></p> <ul style="list-style-type: none"> <input type="checkbox"/> Copy of OSFM Illinois Firefighter II/Basic Operations Firefighter Certificate <input type="checkbox"/> Copy of IDPH EMT-Basic License <input type="checkbox"/> Copy of valid CPAT and Ladder Climb card issued within one year prior to application deadline – valid 7/17/18 – 7/17/19 <input type="checkbox"/> If applicable, copy of IDPH Paramedic License (due at time of hire) <input type="checkbox"/> If applicable, copy of military service records, including discharge papers <input type="checkbox"/> If applicable, copy of College or University Degree
<p style="text-align: center;"><u>Roselle FD</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Copy of Valid Illinois Driver's License <input type="checkbox"/> Copy of High School Diploma or Equivalent (GED) <input type="checkbox"/> Copy of County or State Birth Certificate* (hospital copy NOT accepted) <p><small>*If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents.</small></p> <ul style="list-style-type: none"> <input type="checkbox"/> Copy of Social Security Card <input type="checkbox"/> Copy of valid CPAT and Ladder Climb card issued within one year prior to application deadline – valid 7/17/18 – 7/17/19 <input type="checkbox"/> If applicable, copy of OSFM Illinois Firefighter II or Basic Operations Firefighter Certification (due at time of hire) <input type="checkbox"/> If applicable, copy of IDPH Paramedic License (due at time of hire) <input type="checkbox"/> If applicable, copy of military service records, including discharge papers <input type="checkbox"/> If applicable, copy of College or University Degree 	<p style="text-align: center;"><u>Warrenville FPD</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Copy of Valid Illinois Driver's License <input type="checkbox"/> Copy of Official College Transcripts <input type="checkbox"/> Copy of County or State Birth Certificate* (hospital copy NOT accepted) <p><small>*If you were not born in the United States, you must provide a copy of your Certificate of Naturalization Citizenship or a copy of your VALID US PASSPORT at the orientation along with other required documents.</small></p> <ul style="list-style-type: none"> <input type="checkbox"/> Copy of Social Security Card <input type="checkbox"/> Copy of OSFM Illinois Firefighter II or Basic Operations Firefighter Certification <input type="checkbox"/> Copy of IDPH Paramedic License <input type="checkbox"/> Copy of valid CPAT and Ladder Climb card issued within one year prior to application deadline – valid 7/17/18 – 7/17/19 <input type="checkbox"/> If applicable, copy of military service records, including discharge papers