

**Longmont Fire Department**  
**Firefighter Job Description**



***Firefighter Minimum Requirements:***

- Possession of a valid Colorado Driver's License.
- Possession of a valid State of Colorado EMT-B or EMT-P Certificate.
- Possession of a valid American Heart Association BLS for Healthcare Providers Card within established time frame.
- Possession of a valid Automatic External Defibrillator Certificate, issued by Department Medical Director, within established time frame.
- Possession of a valid Medical Director Sponsorship for the established service area.
- Possession of a valid Colorado Division of Fire Safety Haz Mat Operations or Haz Mat Technician Certificate within established time frame.
- Must maintain the physical standards of the appointing agency.
- Possession of a valid Colorado Division of Fire Safety Firefighter II Certificate within established time frame.
- Possession of valid IS100, IS200, IS700, and IS800 Certificates within established time frames.
- Possession of valid LFD Driver Operator 101 Certificate within established time frame.

***For additional information about the department or minimum requirements please visit:***

<http://www.longmontcolorado.gov/departments/departments-n-z/public-safety-department/divisions/fire-services-division>

**Position Purpose:**

Perform firefighting and rescue work in the protection of life and property from fire, accidents, natural disasters, or other occurrences. Perform fire prevention activities, emergency preparedness and training activities. Perform equipment and station maintenance.

**Essential Duties:**

*Incumbent is accountable for all duties of this job and other projects and responsibilities may be added at the City's discretion.*

- Perform all fire suppression activities involved in the confining and extinguishing of fires using appropriate gear, tools and extinguishing agents. Participate in the clean-up, salvage, and overhaul of a fire scene.
- Operate various sized hand lines flowing at different gallons per minute unaided and/or assisted by other firefighters; advance charged and uncharged hand lines into structures and up ladders.
- Operate equipment, apparatus, and use tools including aerial apparatus, generators, air compressors, hoists, semi-automatic external defibrillators, saws, extrication tools, and self-contained breathing apparatus as required.
- Provide pre-hospital emergency medical care to the sick and injured as required.
- Conduct safety surveys, building and fire inspections, and arson investigations, issue citations and complete reports as required.

- Participate in training and instruction programs through individual study and scheduled drills and classes.
- Maintain fire apparatus and equipment. Perform routine fire station and grounds maintenance.
- Assist the Safety Education Coordinator in providing fire safety programs in the community as required.

Performs essential duties and additional tasks in a manner which enhances City Attributes.

**Additional Duties:**

- Attend meetings with interacting agencies, public, and private groups as needed.
- Serve in collateral assignments as selected or needed.
- Complete reports and other clerical work as directed.
- Assist in special projects as requested by Fire Officers.
- Perform other duties as assigned and required.
- The City of Longmont expects employees to engage in frequent, meaningful communication in all interactions. Team members are expected to fully engage, participate, make decisions, take action and hold self and others accountable.

**Reporting Relationships:**

**Supervision Received:**

Direct supervision is provided by a Fire Lieutenant.

**Supervision Exercised:**

None.

**Knowledge, Skills, and Abilities:**

**Education and Experience:**

- Any combination of education and experience equivalent to a high school diploma.

**Bilingual Requirements:** None.

**This position requires/prefers the incumbent to be fluent in the following languages:** N/A

**The proficiency level expectation is:** N/A

**Knowledge of:**

- Operation of a variety of fire and rescue equipment.
- Basic organization and functions of a fire department.
- Emergency medical principles and techniques to certification level.
- Basic mathematics, data analysis, and problem solving.

**Ability to:**

- Use technical firefighting principles and techniques in fire/rescue situations.

- Use appropriate emergency medical techniques for certification level.
- Operate and maintain fire and emergency medical equipment.
- Follow verbal and written direction.
- Communicate effectively, both written and verbal.
- Communicate effectively using appropriate radio protocol.
- Work effectively in adverse conditions and life threatening emergency situations.
- Establish and maintain effective working relationships.
- Maintain confidentiality.

**Equipment Used:**

A variety of fire and rescue equipment including, but not limited to: fire vehicles, fire pumps and generators, extrication tools, hose, nozzles, pike poles, ladders, axes, power saws, self-contained breathing apparatus, smoke ejectors, portable lights, a variety of first aid equipment; Self-Contained Breathing Apparatus (SCBA), turnout coat and pants, gloves, boots, helmet and Nomex hood while performing firefighting tasks; Stokes lifter basket; a variety of hand tools (e.g., hammers, saws, pliers, screwdrivers), radio equipment; standard office equipment including, but not limited to, personal computer and associated hardware and software, telephone, copier, calculator and fax.

**Working Conditions and Physical Requirements:**

Work is conducted both inside and outside with exposure to extreme weather conditions and high hazard situations. Exposure to extremes of heat, sun, water, temperature changes, noise and vibration, odors, grease/oils, toxic substances (such as hydrogen cyanide, acids, carbon monoxide, or organic solvents either through inhalants or skin contact), smoke, fumes and gases, electrical energy, carcinogenic dusts (such as asbestos), poor ventilation as well as contagious diseases does occur. Physically demanding work utilizes muscular strength and endurance, aerobic capacity, flexibility, equilibrium and anaerobic power. Work involves heavy (50 lbs. and over) lifting and carrying, sifting, standing, walking, pulling, pushing, crawling, bending, kneeling, and climbing to widely varying degrees depending on circumstances. Must be able to operate in environments of high noise, poor visibility, limited mobility, slippery, and/or uneven walking surfaces, at heights and move within open as well as confined spaces. Job requires eye-hand coordination to operate fire and rescue equipment. Must be able to work under pressure/stress in emergency and non-emergency situations, intermittent intense stress and response factors. Must be able to assume incident command at emergency scenes. Work involves operating both as a member of a team and independently at incidents of uncertain duration. Typically involves shift work hours but may require irregular/protracted work hours.

*The City of Longmont is a drug-free workplace that provides employment opportunities in compliance with all pertinent federal, state, and local laws and City values that promote employee participation in the delivery of quality services to and on behalf of the community. Accordingly, the City celebrates diversity in the workforce.*

*This position description is a valid statement of the job duties, responsibilities, requirements and performance expectations of this position.*

**City Attributes:**

**As One** - Attributes for which each one of us is responsible, including **Respect, Integrity and Service.**

- Together** - Behaviors that together employees and the organization equally share responsibility for demonstrating, including **Enjoyment, Communication, Accountability, Creativity** and **Teamwork**.
- We Lead** - Actions and behaviors that the organization has a lead role in supporting as we all lead our organization into the future, including **Appreciation, Action, Learning, Balance** and **Leadership**.