Thank you for your interest in the LaGrange Fire Department. Please be sure to carefully review all application instructions and testing information.

**Firefighter Application Instructions:**

1. Carefully review the **minimum requirements** on the following page. All requirements **must** be met by the specified deadline date(s). **Applicants who do not meet the minimum requirements will not be allowed to continue in the testing process.**

2. Visit [recruitment.iosolutions.com](http://recruitment.iosolutions.com) to complete the online application for the position of Firefighter. **THE DEADLINE FOR THE ONLINE APPLICATION IS THURSDAY, MAY 18, 2017 AT 4:00 PM.** When you have finished the application, you will receive a **CONFIRMATION NUMBER.** Save this number for your records.

3. Applicants may mail/ship or hand deliver release form and required documents:

   **Documents via email will NOT be accepted**

   - **MAIL/HAND-DELIVERY** – Gather all required documents, **sign and print** release form and place all documents into an envelope. Mail/ship envelope via **traceable carrier** (FedEx, UPS, etc.) or hand-deliver to:
     - **IOS Recruitment**
     - **ATTN: LaGrange FD**
     - 1127 S Mannheim Rd, Suite 203
     - Westchester, IL 60154
     - Business Hours: 8:30 a.m. – 5:00 p.m. M – Th, 8:30 a.m. – 3:00 p.m. Friday, closed weekends and holidays

4. Application and required documents must be **received** by IOS Recruitment **no later than 4:00 p.m. on Thursday, May 18, 2017.** Documents delivered after the application deadline will **not** be accepted.

   Please contact IOS Recruitment at (800)-343-HIRE or [recruitment@iosolutions.com](mailto:recruitment@iosolutions.com) with questions regarding the application, required documents or testing BEFORE the application deadline date.

**Orientation and Testing Information:**

Candidates must attend the mandatory orientation and written examination on **SATURDAY, JUNE 17, 2017.** Please arrive **no later than 8:00 a.m.** with a photo ID (driver’s license, state ID, military ID) to sign-in. Test will be held at:

- Lyons Township High School
- 100 S. Brainard Ave.
- LaGrange, Illinois 60525

Testing will take place in Room 251. Enter through the main Clock Tower entrance – parking is available in the large lot to the west of the main entrance.
LaGrange Fire Department – Firefighter Application

APPLICATION DEADLINE: THURSDAY, MAY 18, 2017 at 4:00 PM

Firefighter Minimum Requirements:

- $35 Non-refundable application fee
- Be a United States Citizen
- No felony convictions
- Possess a valid driver’s license
- Possess a High School Diploma or its equivalent
- Current EMT-B certification at time of application (Note: At the time of hire the applicant must possess a certified EMT-P Paramedic License from the State of Illinois)
- Be at least 21 and under 35 years of age at the time of application, or as otherwise provided by the Board of Fire and Police Commissioners Act (65 ILCS 5/10-2.1)
- Submit proof of a valid Candidate Physical Ability Test (CPAT) and Approved Ladder Climb card from a licensed Agency. Card must be dated within one year of the application deadline (valid if issued May 18, 2016 through May 18, 2017). Must also possess a valid and current CPAT/Ladder Climb card at time of appointment.

CPAT testing agencies:
Southwest United Fire Districts (SUFD) – www.sufd.org or (708) 579-2064
Northeast Illinois Public Safety Training Academy (NIPSTA) – www.nipsta.org or (847) 998-8090
Naperville Fire Department – www.naperville.il.us/cpat or (630) 420-6034

Preference Point Information:

<table>
<thead>
<tr>
<th>Category</th>
<th>Maximum Points Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Veteran’s Preference</td>
<td>5 points</td>
</tr>
<tr>
<td>Educational/Optional preference</td>
<td>4 points (not cumulative)</td>
</tr>
<tr>
<td>Experience Preference</td>
<td>5 points*</td>
</tr>
</tbody>
</table>

* A candidate may not receive the full amount of preference points under this subsection if the amount of points awarded would place the candidate before a veteran on the eligibility list. If more than one candidate receiving experience preference points is prevented from receiving all of their points due to not being allowed to pass a veteran, the candidates shall be placed on the list below the veteran in rank order based on the totals received if all points under this subsection were to be awarded. Any remaining ties on the list shall be determined by lottery.

Salary/Benefits and Hiring Information: The annual starting salary for an entry-level firefighter/paramedic is currently $58,784 as of May 1, 2016. The Village also offers a very competitive fringe benefit package.
LaGrange Fire Department – Firefighter Application

LAGRANGE FIREFIGHTER APPLICATION DOCUMENTS - DUE MAY 18, 2017 at 4:00 PM

- Confirmed Online Application
- Consent and Release Agreement (2 pages) – must be signed and dated by applicant.
- COPY of High School Diploma
  If you do not have a copy of your high school diploma, please submit a copy of your high school transcripts (showing graduation date) or a signed letter on school letterhead with your name and date of graduation.
- COPY of Valid Driver’s License
  Include copy of both sides only if license bears renewal sticker.
- COPY of Birth Record as Proof of Citizenship
  The following documents are accepted as proof of citizenship:
  - COPY of U.S. COUNTY-/STATE-ISSUED BIRTH RECORD
  - COPY of VALID U.S. PASSPORT
  - COPY of NATURALIZATION PAPERS
  Hospital-issued birth certificates are not verifiable, and therefore cannot be accepted.
- COPY of Valid Illinois EMT-Basic Certification
- COPY of Valid CPAT/Ladder Climb Certification
  Valid if issued between May 18, 2016 and May 18, 2017.

Please deliver signed release form and all required documents to the address below by MAY 18, 2017 AT 4:00 PM:

IOS Recruitment
ATTN: LaGrange FD
1127 S Mannheim Rd, Suite 203
Westchester, IL 60154

Please be sure to carefully review checklist and application instructions before submission. Incorrect, missing, or otherwise incomplete applications will be cause for disqualification. I/O Solutions is not responsible for late, misdirected or incomplete applications. Contact Selection Works before the application deadline with any questions regarding the application, required documents or testing.
CONSENT AND RELEASE FOR JOB APPLICATION, BACKGROUND CHECK AND PHYSICAL ABILITY ASSESSMENT

Application and Background Check

I acknowledge that as a condition of being considered for employment with LaGrange Fire Department ("Employer"), or of my continued employment at Employer, it is required that I consent to an investigation of my background. I hereby authorize Employer and its representative, IOS Recruitment ("IOS Recruitment"), to conduct certain background investigations which may include, but are not limited to, my employment history and references, criminal history, driving records, personal references, verifications of academic credentials and licenses, military history, and credit and consumer reports, as permitted under the federal Fair Credit Reporting Act ("FCRA") and local or state credit privacy laws if applicable. If requested by Employer or IOS Recruitment, I hereby consent to participate in a personal interview, testing process, polygraph examination, and/or post-offer psychological evaluation.

All information obtained by Employer or IOS Recruitment pursuant to this background check shall be confidential and safeguarded against disclosure to all unauthorized persons. I hereby release and hold harmless any person, firm, or entity that discloses matters in accordance with this consent, from liability that might result from the request for, use of, and/or disclosure of any background information, as described above. I further release and hold harmless Employer and IOS Recruitment, and their respective designees, personnel and affiliated companies, from any liability resulting from or in connection with, the results of this background investigation concerning my fitness for employment or continued employment at Potential Employer.

I hereby consent to this background information investigation by Employer or IOS Recruitment. I understand that I may request a copy of any consumer report from the consumer reporting agency that compiled the report, in accordance with the requirements of the FCRA.

Physical Ability Tests

I further acknowledge that as a condition of being considered for employment with Employer, or of my continued employment at Employer, I may be required to participate in a physical ability test, which may test my physical and mental limits and carries with it the potential for death, serious injury and property loss. The risks include, but are not limited to: actions of other people including, but not limited to, participants, volunteers, spectators, testing officials, and/or testing monitors; lack of hydration, weather, and/or other natural conditions. I hereby assume all of the risks of participating in any physical ability test.

I certify that I am physically fit, have sufficiently trained for participation in this physical ability test, and have not been advised otherwise by a qualified medical person.
By signing below, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows: (A) waive, release, and discharge from any and all liability for my death, disability, personal injury, property damage, property theft or actions of any kind which may hereafter accrue to me during the physical ability test and/or while traveling to and from this physical ability test, Employer and IOS Recruitment, and their directors, officers, employees, volunteers, representatives and agents, (B) indemnify and hold harmless all entities or persons mentioned in this paragraph from any and all liabilities, damages (including attorney fees and costs) or claims made by other individuals or entities as a result of my participation in this physical ability test.

I hereby consent to receive medical treatment that may be deemed advisable in the event of injury, accident, and/or illness during any physical ability test.

I understand that during a physical ability test I may be photographed. I agree to allow my photo, video, or film likeness to be used for any legitimate purpose by Employer and/or IOS Recruitment.

This document shall be construed broadly to provide a release and waiver to the maximum extent permissible under the applicable law.

I hereby certify that I have read this document and I understand its content.

Print Name: ________________________________  Social Security Number: ________________________________

Signature: ________________________________  Date: ________________________________