

TRI-LAKES MONUMENT FIRE PROTECTION DISTRICT

15455 Gleneagle Drive, Suite 230

Colorado Springs, CO 80921

POSITION DESCRIPTION



Position Description
Firefighter

Agency Division: Operations

Pay Grade: 1-5(non-exempt)

Reports to: Shift Officer

Job Summary:

Firefighter/EMTs respond to emergency calls as a member of the Fire Department's emergency response team to extinguish fires, perform first aid and provide rescue services. Additionally, they assist the public with non-emergency requests or complaints, conduct fire prevention inspections, fire hydrant testing, pre-fire planning, fire prevention education, and perform minor repairs and maintenance on facilities, apparatus and equipment.

Essential Duties and Responsibilities:

- Respond to emergent and non-emergent requests for assistance concerning fire, hazardous materials, rescue, injury and illness, and fire prevention activities.
- Provide first aid and life support needs for sick and injured persons. Administer, manage and control patient care, at the BLS level, on an emergency medical scene, until patient care is transferred to someone of equal or higher medical certification.
- Fight fires, lays and connects hose lines and nozzles, and operates various firefighting equipment and machinery.
- Maintain medical equipment and ensure proper amounts of medical supplies, medications and accountability for controlled medications in their station.
- Complete necessary forms, records and reports including Fire Incident Reports, Medical reports, equipment records, and others.
- Participate in fire training activities, including fire prevention, fire-fighting tactics, disaster response, hydraulics, emergency medicine, and other related areas.
- Perform routine building and grounds maintenance and custodial work at the fire station.
- Safely operate and maintain firefighting equipment and apparatus, including hoses, ladders, safety equipment, air packs, hand tools, power tools, smoke ejectors, and other related ventilation equipment.
- Perform related duties as assigned.

Supervision Received and Exercised:

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This is an “at will” position. The Firefighter/EMT works under the guidance of the Shift Officer.

Education and Experience Requirements:

- Hold and maintain a valid Colorado Driver’s License.
- Hold and maintain a CDFS Fire fighter I certification (minimum).
- Hold and maintain a CDH EMT-Basic and CPR certification (minimum).
- Hold and maintain a Forest Service “Red Card” S130/190 (Minimum).
- Hold and maintain a CDFS Hazmat awareness certification (Minimum).
- Hold and maintain NIMS-700, 800 ICS-100,200,

Knowledge, Skills and Abilities:

- Thorough knowledge of fire department activities, policies, procedures and services, including: modern fire suppression techniques, fire prevention, emergency medical services, fire and life safety codes, hazardous incident mitigation techniques, record keeping, and department administration.
- Maintain effective, clear and persuasive oral and written communications skills.
- Practice Conflict resolution and cooperation skills.
- Develop and maintain productive relationships with officials, community groups, advisory boards, the news media, and the general public.
- Perform the technical aspects of assigned specialty.
- Provide instruction to civic groups, school children and others regarding fire inspection and prevention.
- Prepare displays, teaching materials and make oral presentations.
- Operate assigned equipment required to perform specific tasks.
- Identify fire hazards and causes.
- Perform duties of a firefighter.
- Read, interpret, apply and explain rules, regulations, policies and procedures.
- Work independently with little or no supervision.
- Work courteously and tactfully with customers and employees.

Physical Demands:

- The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Work involves walking, talking, hearing, using hands to handle, feel or operate objects, tools, or controls and reach with hands and arms. Vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

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- The employee may be required to push, pull, lift, and/or carry up to 50 pounds.
 - The noise level in the work environment is usually moderately quiet while in the office or moderately loud when in the field.
 - Work may periodically require the employee to climb, balance, bend, stoop, kneel, crouch, and/or crawl.
 - The employee may be required to work in outside weather conditions, in wet and/or humid condition, cold to below freezing, or in high, precarious places, near moving mechanical parts, near fumes, airborne particles, and/or toxic or caustic chemicals, near risk of electrical shock and/or vibration.